



Scheduling Your Drives Checklist

The Road to Your License

- Upon receiving your permit:**
 - Log into your student portal
 - Click "Edit Account Information"
 - Enter your permit number

- Once your permit number is entered:**
 - Click "Schedule a Drive" and review the open drive times
 - Make your selections
 - Click "Submit"

- On the day of your first drive time:**
 - Arrive 10 min early with permit in hand
 - Be alert and prepared

- Please Note:**
 - There will be no food/drink permitted in the car
 - No writing instruments are allowed in the car
 - Students may not wear flip-flops when driving.
 - The instructor will call your name. If your name is not called, please step inside to speak with the location manager.

- In order to cancel a drive:**
 - Log in to your account
 - View your schedule
 - Click cancel.

- Please Note:**
 - SafeWay Driving Centers has a \$50 late cancellation/no-show policy with **no exceptions**.
 - Cancellations must be made more than 24 hours in advance of the scheduled appointment by the student through the Student Portal.